

How to submit transaction information?

Float Mobile App

Match a receipt to a transaction through the Float mobile app via three paths:

- Select the “+” button on the bottom navigation bar and tap “Snap a receipt”. Your device's camera will open and you can capture an image directly.
- Open a transaction and select “Add Receipt”. You can take a picture of the receipt or upload an existing photo/file from your phone.
- Open the [push notification](#) you receive following a successful transaction to go directly to that transaction, where you can add a receipt and complete other fields

To unmatch a receipt, select the transaction and swipe left on the three vertical dots next to the receipt ID.

SMS

If you haven't installed the app, you'll receive an SMS notification after you make a purchase on your Float card.

When you receive the SMS, **tap the categorization link** to open a secure page where you can **upload your receipt** and **fill out any required fields**. Once submitted, you'll see a confirmation message. Please note, you'll need to fill out all required fields to submit the transaction. [SMS Receipt Capture Demo](#)

You can also **reply directly to the SMS with a photo of your receipt**. Receipts that are sent within 10 minutes of a transaction are automatically connected.

Set up your mobile phone number

Head to **Settings > Profile** in your [Float account](#) and add your mobile phone number. We'll use that to send SMS notifications each time you use your card. [Updating the phone number on a Float user profile](#)

If you're not receiving texts, check with your admin or contact support@floatcard.com.

For more information, see: [Text Receipt Capture](#)

